

PURCHASE ORDER

DEPARTMENT OF EDUCATION
DIVISION OF QUEZON

Date: MAR 03 2026
 By: Michelle 11:37
 Ref. No. NOA 011-2026

Supplier: QUEEN MARGARETTE HOTEL INC.P.O. No.: 2026-02-0024-S4Address: DIVERSION ROAD, DOMOIT, LUCENA CITYDate: FEBRUARY 16 2026TIN 005-829-034-00000Mode of Procurement Negotiated Procurement -RFQ NO. 2026-06-RFQSSmall Value Procurement (Sec. 53.9)

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery SDO QUEZON, TALIPAN, PAGBILAODelivery Term on the specified delivery date
at the designated venueDate of Delivery NOVEMBER 13 2026Payment Term 30 working days

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
	PAX	NOVEMBER 13, 2026 FOOD/VENUE Food: Breakfast, AM Snack, Lunch, PM Snack	37	740.00	27,380.00
		SUPPLY AND DELIVERY OF FOOD FOR THE CONDUCT OF INTERNAL QUALITY AUDIT			
		GRAND TOTAL			27,380.00

(TOTAL Amount In Words) TWENTY SEVEN THOUSAND THREE HUNDRED EIGHTY PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

QUEEN MARGARETTE HOTEL INC.

Signature over Printed Name of Supplier

02 MAR 2026

Date

ROMMEL C. BAUTISTA, CESO V

Schools Division Superintendent

Funds Cluster : 01101101

ORS/BURS No. : _____

Funds Available : _____

Date of the ORS/BURS : _____

EDMUNDO MARIN, JR.

Accountant III

Amount _____